

10. Student Tracking

Student Tracking is an Academics Tool for Faculty that records detailed usage activities within a class. The primary purpose of the tool is to record and report on student interaction with the online resources that you are providing them. For example, a Faculty might like to know things like...

- Did students view the assignment?
- Did students download any associated files that the assignment had?
- Did students make uploads to the assignment?
- Did the students participate in a certain discussion forum?

As a result, the Faculty can track the interaction that students have with these tools within the class. This collected data on student activity is collected in real time.

10.1. What Gets Tracked?

The Faculty can get detailed information on students' interaction with the following CampusCruiser features:

- My Assignments
- Message Board
- My Grades
- Shared Files
- Chat Room
- Announcements

10.1.1 Assignment Activities that are Tracked

For Assignments, the activities that get tracked are:

- **Viewing a single assignment ("view [assignment title]")** - The member must go to the **My Assignments** feature and click on an assignment's name to access the **Assignment Detail** page.
- **Downloading files from assignments ("download [file name]")** - From the **Assignment Detail** page, the member must download files to their hard drive.
- **Submit work to an assignment ("submit [file name]")** - From the **Assignment Detail** page, the member must submit files as their assignment. Files that are selected from the hard drive and the My Files feature are both tracked as "submit."

10.1.2 Message Board Activities that are Tracked

For Message Boards, the activities that get tracked are:

- **Viewing a post ("forum[forum name], topic[topic name] - view [Subject]")** - The member must go to the Message Board and view the details of a post from any of the means that the Message Board provides.

10.1.3 Announcement Activities that are Tracked

For Announcements, the activity that gets tracked is:

- **Viewing an announcement ("announcement [announcement name]" - view [announcement name]"** - The member must go to the Announcement feature and select a specific announcement to view.

10.1.4 Chat Room Activities that are Tracked

Only the login to the **Chat Room** of the user is tracked in the Student Tracking feature; the user must successfully open the class's Chat Room window so that they are visible in the chat room to others.

chat room - login

...will be displayed after the timestamp.

To see a record of the entire chat, the faculty member or must enable Chat Logging.

10.2. Access the Student Tracking Feature

Do the following to access the **Student Tracking** feature:

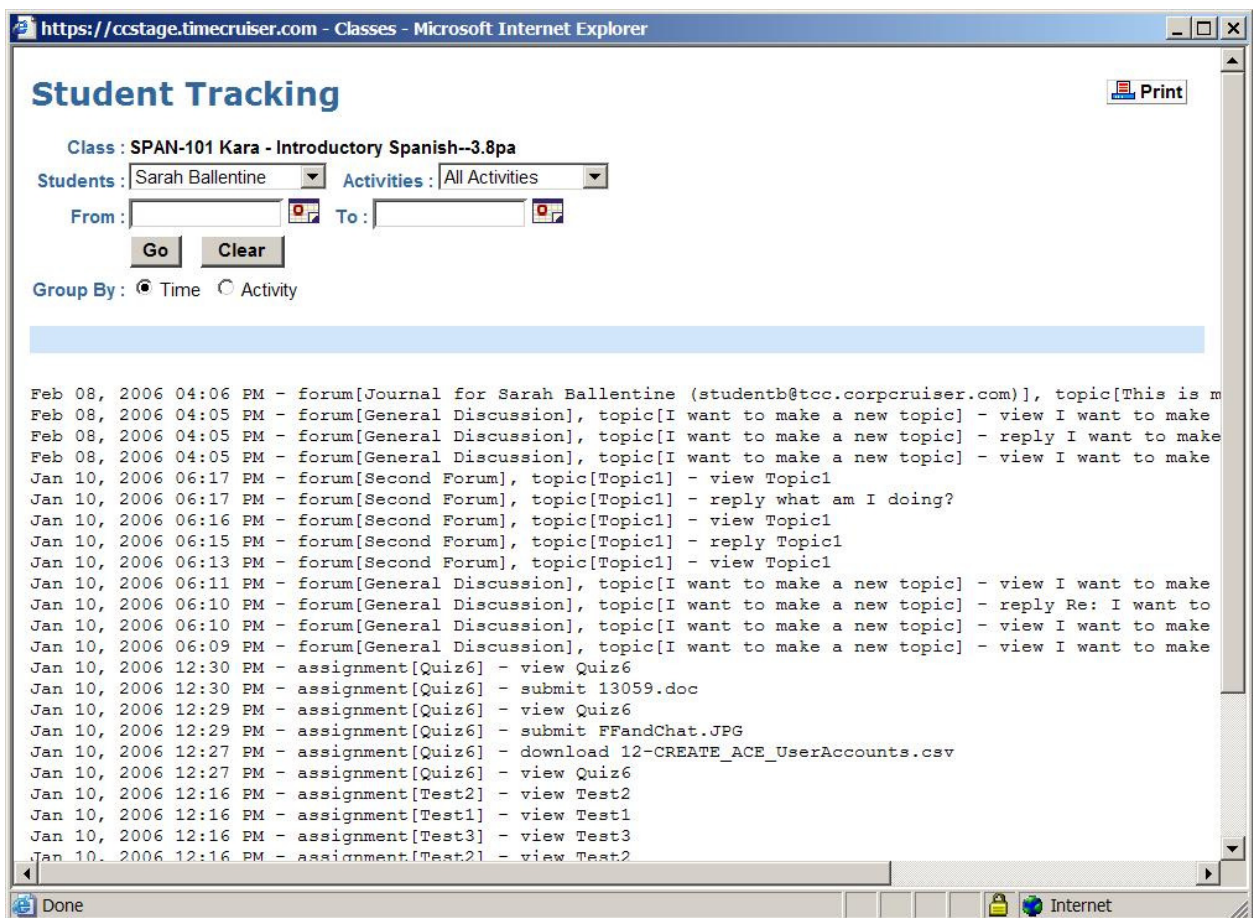
1. Access your Class.
2. From the **Faculty Tools** menu, click on **Student Tracking**.
 - The **Student Tracking - View By Users** page for your class is displayed.
 - The table shows you a summary of information for student interaction on all tracked areas.

Student Tracking - View By Users						
Class : SPAN-101- Introductory Spanish--3.8pa						
Tips: The number in each column shows you how often a user has been into a particular area.						
User	My Assignment	Message Board	My Grades	Shared Files	Chat Room	Announcements
Ballentine, Sarah	13	16	0	0	0	0
Cheung, Margaret	1	0	0	0	0	0
DeValpierre, Lunette	0	0	0	0	0	0
Ericksson, Joseph	0	0	0	0	0	0
Farkus, Scott	0	0	0	0	0	0
Parks, Kara	4	0	0	0	0	0

10.3. Using the Student Tracking Pop-up

In the **Student Tracking - View By Users** page, each row corresponds to a member in your class. Members are listed alphabetically according to last name. However, more detailed information can be had once you click on the name of a member.

1. Access the **Student Tracking** feature.
 - The **Student Tracking - View By Users** page for your class is displayed.
2. From the table, click on the name of a class member to view a complete summary for a single class member.
 - The **Student Tracking** pop-up appears. You can use the **Print** button at any time to obtain a printout of the data currently displayed in the pop-up.
 - Note that the **Students** drop-down lists the name of the class member you clicked on.
 - Note also that the **Activities** drop-down shows "All Activities."



3. At any time, you can change the **Activities** drop-down to see only tracked activities for a specific area for the selected student.
 - The **Student Tracking** pop-up will refresh to display tracked activities of only the selected type.
4. At any time, you can change the **Students** drop-down list to pick a different member on which to focus.
 - The **Student Tracking** pop-up will refresh to display tracked activities of the newly selected member.

- If desired, the **Students** drop-down can be used to select "All Students" so that every member's activities are displayed.
5. You can additionally specify a date range to see only activities in a certain time period. Either manually enter a desired date in format MM/DD/YYYY in both the **From** and **To** fields, or click the calendar icons to access a click-and-pick calendar function to select dates with your mouse.
 - Click **Go** to get results; the pop-up will refresh and will show you only tracked activities that occurred in your set date range (along with whatever other criteria you have set in the **Students** and **Activities** drop-downs).
 - Click **Clear** to clear these date fields.
 6. When you are done using the Student Tracking pop-up, close the window by the browser's "Close" button.
 - You will be returned to the **Student Tracking** page.